

The DIETRICH School of Arts & Sciences Gazette

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Dietrich School of Arts and Sciences Council Minutes from the December 9, 2014 Meeting

In Attendance: Dean N. John Cooper (Chair), Senior Associate Dean James Knapp (Vice Chair), Associate Dean for Graduate Studies and Research Kathleen Blee, Associate Dean for Undergraduate Studies John Twynning, Executive Director for Staff Personnel and Senior Assistant Dean Michele Colvard, Senior Administrative Officer Jessica Hatherill, Professors Daniel Balderston, David Bartholomae, Don Bialostosky, Renate Blumenfeld-Kosinski, Lisa Brush, Carol Colby, Michael Goodhart, Kathleen Musante, Jeffrey Newman, Lara Putnam, and Ivan Yotov, Lecturers Angela Athanas, Gretchen Bender, and Katherine Wolfe, and Graduate Student Representative David Bisaha

Not in Attendance: Professor Kay Brummond and Graduate Student Representative Jessica Walker

1. Minutes of the meeting held on November 14, 2014

Dean Cooper presented a draft of the minutes of the meeting held on November 14, 2014. The minutes were moved, seconded, and approved as amended.

2. Update on IP Assignment Options (Dean N. John Cooper)

Dean Cooper provided background information on the university's policy history on intellectual property (IP), as embedded in the Patent Rights and Technology Transfer Policy and the Copyright Policy; both are well aligned with national norms. The Dean reported that a recent Supreme Court decision revealed that the current University policy is not sufficient to meet the expectations of federal agency guidelines required for the award of federal grants and contracts to the University; the agencies now expect that all principal investigators make "present assignment" of inventions. Faculty have been offered three options to comply with agency requirements.

3. Update on Chancellor's Welcome to the Dietrich School (Dean N. John Cooper)

The Dean reported that the Chancellor's Welcome tours began with the arts departments—Theatre Arts, Music, Studio Arts, and History of Art and Architecture—on September 30, 2014. The tour held on October 10 included departments and programs in the Social Sciences. November 17 involved largely Cathedral-based departments and programs, including Philosophy, History of Philosophy and Science, Classics, the Humanities Center, Religious Studies, East Asian, French and Italian, German, Hispanic, Slavic, English, Communication, and Linguistics. The final tour was on December 1, and included the Natural Sciences departments and programs. The Chancellor was highly engaged and impressed by what the departments, programs, and students presented. The Dean commented that the originality of the many approaches taken by various units greatly enhanced the experience, and he thanked the chairs, program directors, faculty, staff, and students for their efforts in developing and coordinating the tours.

4. Dean's Report (Dean N. John Cooper)

The Dean reported that Professor Alexander Star (Chemistry) and his team of graduate students were awarded \$100,000 in this year's Pitt Innovation Challenge (PInCH). Undergraduate student Natalie Daher (Communication) was awarded the 2014 Associated Collegiate Press Diversity Story of the Year Award. Lecturer Mark Collins (Geology and Planetary Science) was named recipient of the 2015 Ampco-Pittsburgh Award for Excellence in Advising.

Dean Cooper informed members that History of Art and Architecture successfully collaborated with the Carnegie Museums to secure a \$1 million A.W. Mellon Foundation grant to build programs in curatorship based on partnerships and programs that include the Carnegie Museum of Art, the Frick, the Warhol, the Carnegie Museum of Natural History, and the Mattress Factory.

5. Results of Election to Nominating Committee (Dean N. John Cooper)

The Nominating Committee elections resulted in the following:

Nominating Committee FY 2014-2015

Neepa Majumdar* – Department of English
Adam Shear – Jewish Studies Program
Beth Matway – Department of English
Melanie Hughes* – Department of Sociology
Anibal Perez-Linan – Department of Political Science
Frayda Cohen – Gender, Sexuality, and Women’s Studies Program
Walter Carson – Department of Biological Sciences
Janyce Wiebe* – Department of Computer Science
Tony Bledsoe – Department of Biological Sciences

*Also serving on University Senate

The Dean informed members that he had met with the committee and provided the charge and instructions. He indicated that the Committee’s task is challenging, and requested that everyone be open to serving, stressing the importance of getting colleagues engaged on governance committees.

6. Report from Dietrich School Undergraduate Council (Associate Dean John Twyning)

Associate Dean John Twyning presented the Report from the Undergraduate Council. Associate Dean Twyning reported that Undergraduate Council met on November 19, 2014. No quorum was present and attending members received the recommendations of the College Writing Board regarding two proposals for the writing-intensive requirement.

Undergraduate Council also met on December 4, 2014, and minutes from this meeting were approved electronically. Undergraduate Council selected Mark Collins, Department of Geology and Planetary Science, as the recipient of the 2015 Ampco-Pittsburgh Prize for Excellence in Advising.

The following existing courses were approved to fulfill General Education Requirements during the December 4, 2014 meeting:

- GER 1003 Professional German 1
 - Writing-intensive
- SOC 1319 Immigration in Europe
 - Writing-intensive
- BIOSC 0100 Preparation for Biology

- Natural Science
- FR 0010 French Kiss
 - Foreign Culture/International – Regional
- ITAL 1063 From Page to Stage
 - Second Course in Literature, the Arts, or Creative Expression
- ITAL 0087 Food for Thought
 - Historical Change
 - Foreign Culture/International – Regional
- RELGST 0105 / HIST 0125 Religions of the West
 - Historical Change
- RELGST 1644 / JS 1644 / HIST 1768 History of Jewish-Christian Relations
 - Historical Change
- GSWS 1120 / ANTH 11210 Gender and Sustainability
 - Social Science
 - Foreign Culture/International – Global
- GSWS 1150 Global Feminisms
 - Foreign Culture/International – Comparative
 - Non-Western Culture
- GSWS 0600 Global LGBTQ Literature
 - Literature
 - Foreign Culture/International – Global
- PS 1675 Politics of Human Rights
 - Social Science
 - Foreign Culture/International – Comparative
 - Foreign Culture/International – Global
- PHIL 0450 Theories of Knowledge and Reality
 - Philosophy
- PHIL 0460 Philosophy of Mind
 - Philosophy

The report was moved, seconded, and approved.

7. Report from Dietrich School Graduate Council (Associate Dean Kathleen Blee)

Associate Dean Kathleen Blee reported that Graduate Council met on November 7, 2014. Council reviewed progress and made recommendations on four initiatives in Graduate Studies. First, the project to strengthen instruction by graduate student TAs is completing its pilot phase and will be rolled out to all departments with an introduction and training session for DGSs and department chairs this spring. Second, Graduate Studies has completed focus groups on the experiences of LGBTQIA graduate students and is implementing new web (and other) resources to support the academic progress of our diverse population of graduate students. Third, Graduate Studies is starting a pilot program to increase the number of underrepresented

minority graduate students by developing reciprocal recruiting relationships with several target universities. Last, the Mellon Pre-Doctoral Fellowship applications have gone online this year. Graduate Council also reviewed the policy that all committee members and the candidate are required to be at overview and dissertation defenses, with the exception that, with the advance permission of the Assistant Dean of Graduate Studies, a single committee member may be allowed to be absent at either the overview or defense (but not both). Graduate Council recommended that this policy continue but that there be more explicit criteria for the rooms and technologies that can be used for defenses with an off-site member.

Council approved a modification to the policy on TA orientation and training. The policy states new TAs are expected to be oriented, usually through CIDDE's New TA Orientation; there are rare situations in which departments can propose an alternative orientation and exemptions can be granted by the Associate Dean for Graduate Studies for three years. Graduate student instructors are expected to be trained when they are teaching a course independently for the first time. This is typically fulfilled through CIDDE's FACDEV course and departments can request three-year exemptions from the Associate Dean if they have an alternative training course.

The report was moved, seconded, and approved.

8. Other Business

None.

With no other business, the meeting was adjourned at 1:34 p.m.

**Dietrich School of Arts and Sciences
Faculty Research Grants
2015-2016 Competition**

The Faculty Grants Committee announces that support will once again be available in fiscal year 2015-2016 for Dietrich School of Arts and Sciences faculty research projects in the humanities, social sciences, and natural sciences, including proposals of an inter-disciplinary nature.

The application deadline is **Friday, January 23, 2015**, though the Committee would appreciate having applications as soon as possible.

Individual grants will be made in two categories:

Type I. Third Term Research Stipends of \$4,000 for research activities in lieu of teaching. The purpose of this type of grant is to enable faculty members to be free from teaching duties during the Third Term in order to work full time on research projects.

Type II. Research Expense Grants in support of specific project expenses such as microfilming, research materials, travel to libraries and other sources of information and clerical assistance. Actual expenses from \$100 to \$3,500 will be considered. Full funding, even for successful proposals, cannot be guaranteed.

Eligibility is limited to tenure-stream or tenured Dietrich School faculty on the Oakland campus. Restrictions regarding eligibility for Type I and Type II funding are specified later in this announcement. Please read these carefully.

Applications for both types of grants must be received by the Committee Chair by **Friday, January 23, 2015. No late proposals will be accepted.** All applicants will receive confirmation that their application has been received. For Type II grants, no funds can be disbursed until **July 1, 2015**; however, the research projects of grant recipients may begin before that date. For Type I grants, stipends will be included with **July 31, 2015** paychecks unless funds become available which may allow the stipends to be included in May and/or June salaries. Awards will be announced in the beginning of April. Unfortunately, this Committee cannot provide applicants with individual evaluations of proposals.

Application Format and Restrictions are explained in the following paragraphs of this announcement. Further information can be obtained from the Committee Chair, David Brumble (Telephone: 412.624.6517, E-mail: brumble@pitt.edu)

ELIGIBILITY & APPLICATION PROCEDURE

Please follow these directions carefully!

TYPE I.

THIRD TERM RESEARCH STIPENDS OF \$4,000

To be eligible for a Type I stipend the applicant must not be employed during the Third Term in any way which makes it impossible to devote maximum time to research. Priority is given to faculty in the lower ranks and to those who have

not previously received such a grant. Research projects for which funds are generally available from other sources will receive low priority.

Application Format: The application consists of four parts: (1) A cover sheet and current CV, including mention of all previous grants with amount and year; (2) an abstract summarizing the proposal in simple terms; (3) the proposal itself; and (4) a title sheet and self-addressed (campus) envelope. No application will be accepted unless it contains a current CV.

1. The cover sheet should be appended to a current CV and include the following information in the order listed here: (A) name of applicant, (B) faculty rank, (C) department, (D) university mailing address and extension, (E) applications pending or funding expected for the same period or the same research, (F) type of grant (I or II), and (G) title of research project. Please indicate previous funding, both internal and external.

Faculty members who have received a Dietrich School grant within the last five years should also submit a brief (one to two paragraphs) statement describing the results of the project(s) funded.

2. The abstract (100-200 words) should summarize the proposal in simple terms.

3. The proposal should be written in such a manner that members of the Committee who are not experts in your field can understand your proposal. Technical jargon should be avoided.

Applicants are encouraged to bear in mind that the evaluators represent a wide range of disciplines in the humanities, natural sciences, and social sciences. The proposal should contain:

(A) a statement of the problem;
(B) the objectives and expected significance of the research;
(C) if applicable to your field, the relationship of the research to the present state of knowledge in the field (with appropriate bibliographic references), a description of your own related previous work or, for applicants in writing or the arts, representative samples of your work; and
(D) methods or procedure (how you expect to reach the stated objectives) and, if applicable, a description of data collection techniques and analysis.

The proposal itself should be limited to six double-spaced pages including bibliographic references. No offprints, photocopies, tapes or other examples of previous work should be enclosed. Proposals that do not follow this format will not be reviewed.

4. The title sheet and self-addressed envelope will be returned to the applicant to verify receipt of the proposal.

Copies: Twelve copies of the application should be sent to the Committee Chair, David Brumble, Department of English, 509A Cathedral of Learning.

TYPE I. RESTRICTIONS

Faculty members who have contractual obligations, including cash advances for writing, or those engaged in traditionally compensated Third Term (summer) teaching or administrative assignments, or with any other University or sponsored research summer salary support, are not eligible for these grants. Any grants allocated by the committee to faculty subsequently found to be ineligible will be cancelled.

Grants are not given for projects known to be lucrative commercial ventures, dissertation research, or curriculum development.

TYPE II. RESEARCH EXPENSE GRANTS

Type II grants are given to cover specific research project expenses for which other sources of funding are not available. Priority is given to faculty in the lower ranks and to new research projects; however, well-justified expenses for successful projects in the later stages of development are also considered.

Application Format: The application format for a Type II grant is the same as for a Type I grant, with the addition of a detailed budget.

The Budget: On a separate page, the project expenses should be itemized and justified in reasonable detail. Travel expenses should be explained in detail; transportation costs will be limited to coach class airfare. Applicants should submit the most recent airfare quotes from one of the University-designated travel agencies.

Copies: Twelve copies of the application should be sent to the Committee Chair, David Brumble, Department of English, 509A Cathedral of Learning.

TYPE II. RESTRICTIONS

Type II grants are not given for:

- travel for the purpose of attending conferences or symposia
- projects known to be lucrative commercial ventures
- dissertation research
- curriculum development
- travel for purposes of research that is otherwise funded
- materials or equipment which can be borrowed or are readily available locally
- typing of manuscripts

Library materials acquired under a grant are to be deposited in the University library when they are no longer needed for the project.

The University of Pittsburgh is an affirmative action, equal opportunity institution.