

DIETRICH SCHOOL DEAN'S OFFICE

Kathleen Blee, Dean

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<p>John Twyning Associate Dean for Undergraduate Studies</p> <p>Jessica Hatherill Senior Administrative Officer for Undergrad Studies</p>	<p>Holger Hoock Associate Dean for Graduate Studies and Research</p>	<p>Kay Brummond Associate Dean for Faculty Affairs</p>	<p>Adam Leibovich Associate Dean for Faculty Recruitment and Research Development</p>	<p>Patrick Cunningham Executive Director for Financial and Physical Resources</p>	<p>Michele Montag Executive Director for Staff Personnel and Senior Assistant Dean</p>	<p>Antonio Quarterman Director, McCarl Center and College of General Studies</p> <p>Gretchen Bender Assistant Dean of CGS</p>
<p>Undergraduate academic policies and procedures, assessment of student learning, Undergrad Advising, Student Records, College in High School, Undergraduate Research, First-Year Programs, Academic Success Initiatives (incl. Tutoring and Academic Skills Workshops; formerly the Academic Resource Center), Student Support Services. Liaison to Office of Admissions and Financial Aid. Academic oversight of CGS.</p>	<p>Graduate student admission, student support, graduation. Diversity programming. Faculty development in grant writing and preparing funding proposals for grants, contracts, and philanthropic gifts. Support for faculty scholarship across the departments of the humanities and social sciences.</p>	<p>Tenure, promotion, and contract renewals; faculty leaves, sabbaticals, transfers out of the tenure stream; faculty grievances and allegations against faculty; faculty fellowships; Edwards Fund; faculty mentoring programs and leadership development; faculty diversity initiatives; departmental strategic planning. Advise/mentor chairs and center and program directors.</p>	<p>Recruiting, hiring, and research development for all faculty; management of the ancillary budget; course releases; salary reconsiderations; faculty retirements and terminations. Foster cross-departmental and cross-institutional research; advise on major equipment and instrumentation purchases; provide oversight of COI, IP, and consulting agreements.</p>	<p>Budget, enrollment, space allocation, capital projects. Supervisory oversight of finance, IT support, sponsored research administration, shared research support services, facilities and construction operations.</p>	<p>Chief of Staff. Staff structure, climate, workforce deployment and development, performance management. Supervisory oversight of Dean's office support, Payroll/Personnel, Strategic Communications, Division Administrators.</p>	<p>Non-traditional students, including targeted academic and student support programming; Veteran's Services, Osher Lifelong Learning Institute.</p>
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PRIMARY SENIOR STAFF LIAISON FOR DEPARTMENTS AND PROGRAMS

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Architectural Studies Children’s Literature Classics Classics, Philosophy, and Ancient Communication Cultural Studies East Asian Languages & Literatures English Film Studies French & Italian Languages & Literatures Gender, Sexuality and Women’s Studies German Languages & Literatures Hispanic Languages & Literatures History & Philosophy of Science History of Art & Architecture Jewish Studies Linguistics Medieval and Renaissance Studies Music Philosophy Religious Studies Slavic Languages & Literatures Studio Arts Theatre Arts	Bioethics Biological Sciences Chemistry Computational Biology (joint program with CMU) Geology & Environmental Science Integrative Molecular Biology Mathematics Molecular Biophysics and Structural Biology (join program with CMU) Neuroscience (inc. CNUP) Physics & Astronomy Psychology Statistics	Africana Studies Anthropology Economics History Political Science Sociology Urban Studies