

# The DIETRICH School of Arts & Sciences Gazette

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Dietrich School of Arts and Sciences  
Planning and Budgeting Committee  
Minutes from the September 15, 2014 Meeting

**In Attendance:** Dean N. John Cooper (Chair), Senior Associate Dean James Knapp, Associate Dean for Undergraduate Studies John Twynning, Associate Dean for Graduate Studies and Research Kathleen Blee, Associate Dean of the College of General Studies Cristina Ruggiero, Associate Dean for Administration Dick Howe, Executive Director for Staff Personnel and Senior Assistant Dean Michele Colvard, Assistant Dean for Business Barbara Vattimo, Director of Communications Carol Mullen, Senior Administrative Officer Jessica Hatherill, Professors Daniel Balderston, Carol Colby, Scott Morgenstern, Luca Rigotti, Nathaniel Rosi, Andrew Weintraub, and Ann Weis, Lecturers Svitlana Maksymenko and Jeffrey Oaks, and Staff Representatives Linda Howard and Mat Romick

**Not in Attendance:** Lecturer Tony Bledsoe and Staff Representative Karen Lillis

1. **Minutes of the meeting held on March 3, 2014**  
Dean Cooper presented a final version of the minutes of the meeting held on March 3, 2014. The minutes were approved electronically on April 11, 2014.

2. **Dean's Report (Dean N. John Cooper)**  
The Dean reported that the Provost approved Dietrich School Council's recommendation to change the name of the Women's Studies Program to "Gender, Sexuality, and Women's Studies." That change became effective over the summer. Professor Emeritus Attilio "Buck" Favorini (Theatre Arts) was inducted into the College of Fellows of the American Theatre. Professor Emeritus Nathan Davis (Music) received the American Jazz Museum's Lifetime Achievement Award. John C. Downs (History) received his diploma at Commencement at age 90—64 years after he had completed the degree requirements. Professor Geri Allen (Music) received an honorary doctorate from the Berklee College of Music.

3. **Report on Enrollment (Dean N. John Cooper)**  
Dean Cooper reported that freshman enrollment for the Dietrich School was near record levels, although overall enrollments are somewhat lower than the 2011 peak—this reflects increases in the number of students graduating in 4 years and the number of students transferring to other schools after their first or second year. He noted that College of General Studies enrollments are level but below where they were when the Schools were integrated administratively. This reflected a shift in recruitment resources and responsibility from the College itself to the Office of Admissions and Financial Aid.

4. **Update on Flex Time Guidelines for Staff (Executive Director Michele Colvard)**  
Executive Director for Staff Personnel and Senior Assistant Dean Michele Colvard presented the Committee with a draft of guidelines for flexible work arrangements within the Dietrich School. The guidelines were drafted after discussions with nine senior departmental administrators and extensive review of university policies, policies of other units within the University, and policies of peer or aspirational peer institutions. Feedback on the draft guidelines was requested from the Dietrich School Deans, Employee Relations, Organizational Development, Human Resources, and various administrators and Chairs.

Executive Director Colvard noted that the guidelines were drafted in a way that allows each department the flexibility to determine what its individual needs are and to choose to implement—or to not implement—flexible work arrangements in a way that best suits its business and operational needs. She planned to introduce the draft guidelines at the Administrators' Meeting on Friday, September 19, 2014.

5. **Other Business**  
With no other business, the meeting was adjourned at 1:45 p.m.

**Dietrich School of Arts and Sciences  
Graduate Council  
Minutes from the September 18, 2014 Meeting**

**In Attendance:** Kathleen Blee, Jerome Branche, Kristin Kanthak, Shane Redman, Linda Rinaman, Susan Sesack, Jackie Smith, Wil Upchurch, Ron Zboray

**Not in Attendance:** Adam Brode, Jessica Isaac, Kathryn LeCroy, Andrew Zentner

**1. Role and charge of council**

The Graduate Council advises the Associate Dean and departments on issues of graduate studies from a broad range of disciplinary perspectives. It review reviews and approves official changes to graduate programs, and conducts reviews of TA/TF training practices and procedures in several departments each year.

**2. Review minutes from April 15, 2014**

Minutes approved by the Council as submitted.

**3. Select non-voting member of the Academic Integrity Board**

Susan Sesack agreed to be the Academic Integrity Board non-voting member.

**4. Select reviewers for TA/TF training reviews in Economics, Sociology, & Political Science**

The Graduate Council reviews TA/TF training practices in two or three graduate programs each year. A faculty and student team from the Graduate Council meets with the chair and DGS, and conducts an open forum with the program's graduate students. The team writes a short report to the department and discusses this with the Graduate Council.

Kristin Kanthak and Wil Upchurch agreed to review Economics; Ron Zboray and Jessica Issac will review Political Science; and Jerome Branche and Shane Redman will review Sociology.

**5. Geology & Planetary Science (GPS) degree name change**

Mark Abbott, GPS Chair, submitted a request to change the graduate program name to Geology and Environmental Science due to changes in the focus of the department. Their department name change has been approved, so this proposal would bring the degree names in line with the

department name. The proposal gives students a choice for a set period of time to pick the old or new name. The name change proposal was approved by the Graduate Council.

**6. Individual Development Plan (IDP) demo**

Linda Rinaman presented the IDP resources that were added to the Graduate Studies website. Graduate Studies is encouraging them for all students in the Dietrich School.

**Dietrich School of Arts and Sciences Council  
Minutes from the October 7, 2014 Meeting**

**In Attendance:** Dean N. John Cooper (Chair), Senior Associate Dean James Knapp (Vice Chair), Associate Dean for Graduate Studies and Research Kathleen Blee, Associate Dean for Undergraduate Studies John Twyning, Executive Director for Staff Personnel and Senior Assistant Dean Michele Colvard, Senior Administrative Officer Jessica Hatherill, Professors Daniel Balderston, David Bartholomae, Don Bialostosky, Renate Blumenfeld-Kosinski, Kay Brummond, Carol Colby, Michael Goodhart, Kathleen Musante, Jeffrey Newman, Lara Putnam, and Ivan Yotov, Lecturers Angela Athanas, Gretchen Bender, and Katherine Wolfe, and Graduate Student Representative David Bisaha

**Not in Attendance:** Professor Lisa Brush and Graduate Student Representative Jessica Walker

**1. Minutes of the meeting held on September 5, 2014**

Dean Cooper presented a draft of the minutes of the meeting held on September 5, 2014. Members noted errors of omission in attendance. The minutes were moved, seconded, and approved as amended.

**2. Dean's Report (Dean N. John Cooper)**

The Dean reported that Professor Terrance Hayes (English) was named as a recipient of a MacArthur fellowship.

**3. Report from Dietrich School Undergraduate Council (Associate Dean John Twyning)**

Associate Dean John Twyning reported that Undergraduate Council met on April 11, 2014, and reviewed and approved a proposal to create a new Gender, Sexuality, and Women's Studies major.

The following existing courses were approved to fulfill General Education Requirements:

- HIST 1055 History of Dance
  - o The Arts
  - o Historical Change
  - o Foreign Culture/International - Comparative
- HIST 1076 Comparative Slavery
  - o Historical Change
  - o Foreign Culture/International - Comparative
  - o Non-Western Culture
- HIST 1084 Food and History
  - o Foreign Culture/International - Global
- HIST 1095 Sport and Global Capitalism
  - o Historical Change
  - o Foreign Culture/International - Global
- HIST 1683 North American Indians
  - o Historical Change
  - o Foreign Culture/International - Regional
  - o Non-Western Culture
- HIST 1707 Gender in Global History
  - o Social Science
  - o Historical Change
  - o Foreign Culture/International - Global
- ENGLIT 0618 War
  - o Literature
- ENGLIT 0621 Introduction to African-American Literature: Debates and Approaches
  - o Literature
- ENGLIT 0647 Harry Potter: Blood, Power, Culture
  - o Literature
- ENGLIT 1227 Harlem Renaissance
  - o Second Course in Literature, the Arts, or Creative Expression
  - o Historical Change
- ENGLIT 1384 Banned Books
  - o Second Course in Literature, the Arts, or Creative Expression
  - o Foreign Culture/International - Global
- COMMRC 0500 Argumentation
  - o Second Course in Literature, the Arts, or Creative Expression
- ENGLIT 0515 Contemporary African American Poetry
  - o Literature
  - o Writing-intensive
- HPS 0700 History and Philosophy of Musical Science
  - o Philosophy

Undergraduate Council met on September 17, 2014, and approved the following existing courses to fulfill General Education Requirements:

- ANTH 1741 Energy and Energopolitics in Eurasia
  - o Foreign Culture/International – Regional
  - o Non-Western Culture
- CHIN 0007 Introduction to Chinese Civilization and Culture
  - o Historical Change
- CHIN 0085 Revolution, Involution, and Identity in Modern Chinese Culture
  - o Historical Change
- CHIN 1059 Adapted for the Screen: Chinese Literature and Film
  - o Second Course in Literature, the Arts, or Creative Expression
  - o Non-Western Culture
- CHIN 1084 Masterpieces of Chinese Literature Modern
  - o Second course in Literature, the Arts, or Creative Expression

The following existing courses were approved to fulfill General Education Requirements during Undergraduate Council's October 2, 2014 meeting:

- JPNSE 0007 Introduction to Japanese Civilization and Culture
  - o Foreign Culture/International – Regional
- JPNSE 1035 Pragmatics of Japanese
  - o Foreign Culture / International – Regional
  - o Non-Western Culture
- KOREAN 0004 Second Year Korean 2
  - o Second Language
- MUSIC 0211 Introduction to Western Art Music
  - o Historical Change

Associate Dean Twynning commented that efforts are being made to remove any courses no longer offered from the course catalog.

Professor Kathleen Musante (Anthropology) asked about the organizational structure of the new major in Gender, Sexuality, and Women's Studies. Senior Associate Dean James Knapp explained that it is an interdisciplinary program, like Film Studies, with a director appointed by him on the recommendation of the program faculty.

The report was moved, seconded, and approved.

**4. Report from Dietrich School Graduate Council (Associate Dean Kathleen Blee)**

Associate Dean Kathleen Blee reported that Graduate Council met on September 18, 2014, and set up TA/TF training reviews for the Departments of Economics, Sociology, and Political Sciences. A proposal from the Department of Geology and Planetary Science to change the name of the graduate program and degrees to Geology and Environmental Science in accord with changing focus of these programs and the proposed change in the name of the department was reviewed and approved. Graduate Council also reviewed the new online Individual Development Plan (IDP) templates and resources that all graduate students are encouraged to complete in collaboration with their advisors and committee members. An IDP is a tool designed to help graduate students identify professional goals and objectives, assess individual skills sets relative to career goals, and develop a plan to acquire the skills and competencies needed to achieve short- and long-term career objectives.

The report was moved, seconded, and approved.

**5. Election of Faculty Grants Committee (Dean N. John Cooper)**

Dean Cooper informed Council that the Faculty Grants Committee distributes two types of funding—summer stipend and operational funding—to winners of the faculty grants competition held each year. The Faculty Grants Committee, instituted through actions of Council in the 1970s, is deliberately weighted towards the Humanities to ensure support of proposals less likely to have access to Federal grants and funds. Faculty Grants Committee Chair David Brumble (English) had provided a ballot of faculty members willing to serve in the Committee to replace outgoing members Lester Olson (Communication) and Linda Penkower (Religious Studies). Council members voted and elected Professors Barbara McCloskey (History of Art and Architecture) and Eric Moe (Music).

Some Council members who had previously served in the Faculty Grants Committee suggested that the Faculty Grants Committee Chair Handbook be updated to better define the difference between Type I and Type II awards. Other expressed interest in increasing the stipend amount. Dean Cooper agreed that both ideas should be revisited.

**6. Appointment of member to CGS Council (Dean N. John Cooper)**

Dean Cooper reminded the group that the Dietrich School has the ability to appoint one member to the College of General Studies Council (CGSC) from a major with high student enrollment that is not already represented in CGSC. CGSC identified Communication as the Department from which the Dean should appoint a member. Several individuals were suggested by Council, and the Dean indicated that he would contact one of them.

**7. Final slate of Candidates for Elections to Nominating Committee (Dean N. John Cooper)**

The Dean presented the final slate of candidates for the Nominating Committee. The slate was also presented at the Fall Full Faculty Meeting on October 6, 2014, and referred to an electronic ballot to be distributed in November.

**8. Other Business**

Council members discussed ways to increase attendance at Full Faculty Meetings. Lecturer Katherine Wolfe (Economics) suggested combining the Fall Full Faculty Meeting with a “welcome back” party. Professors Carol Colby (Neuroscience) and Jeffrey Newman (Physics and Astronomy) suggested making the date, time, and location of Full Faculty Meetings more visible in the email with the Gazette announcement and link.

Council members revisited the September 5th discussion about increasing students’ participation in OMETs. Professor Michael Goodhart (Political Science) informed Council that his research into the subject revealed that peer and aspirational peer institutions, such as Oregon, Princeton, and Stanford, put holds on students’ abilities to view grades until they’ve completed the surveys. The way in which these institutions employ this practice does not affect releasing grades to university offices, but simply prevents a student who has not completed the survey from viewing his or her grades until later in the year.

With no other business, the meeting was adjourned at 1:45 p.m.



**Dietrich School of Arts and Sciences  
Undergraduate Council  
Minutes from the October 15, 2014 Meeting**

**In attendance:** John Twyning (chair), Elizabeth Taylor (secretary), Frank Beatrous, Rosemary Capo, Larry Glasco, Gonzalo Lamana, Andrew Lotz, Bitá Moghaddam, Valerie Oke, Burcu Savun, Emily (Alyse) Johnson, Simrath Randhawa, Jessica Hatherill (ex officio)

**Not attending:** Hannah Johnson, Christel Temple, Brett Wells, Alexandra Kajari, Michael Nites, Naomi Stoll

**1. New Business**

Change the name of the department from Geology and Planetary Science to Geology and Environmental Science. Dietrich School-UC invited the chair and departmental advisor to the meeting to present the rationale for the name change and to respond to questions. After the guests departed, Dietrich School-UC approved the proposal to change the department's name. This change is pending PACUP approval.

Create a new BS in Environmental Science. Dietrich School-UC approved the proposal to create a new BS in Environmental Science. This change is pending PACUP approval.

Retire the BS in Environmental Geology. Dietrich School-UC approved the proposal to retire the BS in Environmental Geology. This change is pending PACUP approval.

**2. Continuing Business**

Update on proposal to change assessment of General Education Requirements. John Twyning presented a letter for chairs to Dietrich School-UC, who made a few recommendations for revision. Twyning will send the letter to chairs after making the revisions.

**Dietrich School of Arts and Sciences  
Undergraduate Council  
Minutes from the November 6, 2014 Meeting**

**In attendance:** John Twyning (chair), Elizabeth Taylor (secretary), Frank Beatrous, Rosemary Capo, Hannah

Johnson, Andrew Lotz, Valerie Oke, Burcu Savun, Christel Temple, Brett Wells, Emily (Alyse) Johnson, Alexandra Kajari, Naomi Stoll, Jessica Hatherill (ex officio)

**Not attending:** Larry Glasco, Gonzalo Lamana, Brenton Malin, Bitá Moghaddam, Michael Nites, Simrath Randhawa

**1. New Business**

Modification to the Studio Arts minor. Dietrich School-UC approved a proposal to modify the Studio Arts minor.

Existing courses approved to fulfill General Education Requirements

JPNSE 1023 Aspects of the Japanese Language

- Foreign Culture/International – Regional
- Non-Western Culture

HIST 0612 Origins of American Capitalism

- Historical Change

HIST 1018 Global Inequality: Histories and Debates

- Historical Change
- Foreign Culture/International – Global

HIST 1020 Cities of Cultural Conquest

- Historical Change
- Foreign Culture/International – Comparative

HIST 1062 Human Rights in World History

- Historical Change
- Foreign Culture/International – Global

**Dietrich School of Arts and Sciences  
Undergraduate Council  
Minutes from the December 4, 2014 Meeting**

**In attendance:** John Twyning (chair), Elizabeth Taylor (secretary), Frank Beatrous, Rosemary Capo, Larry Glasco, Andrew Lotz, Brenton Malin, Bitá Moghaddam, Valerie Oke, Burcu Savun, Christel Temple, Emily (Alyse) Johnson, Simrath Randhawa

**Not attending:** Hannah Johnson, Gonzalo Lamana, Brett Wells, Alexandra Kajari, Michael Nites, Naomi Stoll, Jessica Hatherill (ex officio)

## 1. New Business

Selection of the 2015 Ampco-Pittsburgh Prize Recipient  
Dietrich School-UC selected Mark Collins, Department of  
Geology and Planetary Science, as the recipient of the 2015  
Ampco-Pittsburgh Prize for Excellence in Advising.

Existing courses approved to fulfill General Education  
Requirements

### GER 1003 Professional German I

- Writing-intensive

### SOC 1319 Immigration in Europe

- Writing-intensive

### BIOSC 0100 Preparation for Biology

- Natural Science

### FR 0010 French Kiss

- Foreign Culture/International – Regional

### ITAL 1063 From Page to Stage

- Second Course in Literature, the Arts, or Creative  
Expression

### ITAL 0087 Food for Thought

- Historical Change
- Foreign Culture/International – Regional

### RELGST 0105 / HIST 0125 Religions of the West

- Historical Change

### RELGST 1644 / JS 1644 / HIST 1768 History of Jewish- Christian Relations

- Historical Change

### GSWS 1120 / ANTH 11210 Gender and Sustainability

- Social Science
- Foreign Culture/International – Global

### GSWS 1150 Global Feminisms

- Foreign Culture/International – Comparative
- Non-Western Culture

### GSWS 0600 Global LGBTQ Literature

- Literature
- Foreign Culture/International – Global

### PS 1675 Politics of Human Rights

- Social Science
- Foreign Culture/International – Comparative
- Foreign Culture/International – Global

### PHIL 0450 Theories of Knowledge and Reality

- Philosophy

### PHIL 0460 Philosophy of Mind

- Philosophy

## Dietrich School of Arts and Sciences Faculty Research Grants 2015-2016 Competition

The Faculty Grants Committee announces that support will  
once again be available in fiscal year 2015-2016 for  
Dietrich School of Arts and Sciences faculty research  
projects in the humanities, social sciences, and natural  
sciences, including proposals of an inter-disciplinary  
nature.

The application deadline is **Friday, January 23, 2015**,  
though the Committee would appreciate having  
applications as soon as possible.

**Individual grants will be made in two categories:**

**Type I. Third Term Research Stipends of \$4,000** for  
research activities in lieu of teaching. The purpose of this  
type of grant is to enable faculty members to be free from  
teaching duties during the Third Term in order to work full  
time on research projects.

**Type II. Research Expense Grants** in support of specific  
project expenses such as microfilming, research materials,  
travel to libraries and other sources of information and  
clerical assistance. Actual expenses from \$100 to \$3,500  
will be considered. Full funding, even for successful  
proposals, cannot be guaranteed.

**Eligibility** is limited to tenure-stream or tenured Dietrich  
School faculty on the Oakland campus. Restrictions  
regarding eligibility for Type I and Type II funding are  
specified later in this announcement. Please read these  
carefully.

Applications for both types of grants must be received by  
the Committee Chair by **Friday, January 23, 2015. No  
late proposals will be accepted.** All applicants will receive  
confirmation that their application has been received. For  
Type II grants, no funds can be disbursed until **July 1,  
2015**; however, the research projects of grant recipients  
may begin before that date. For Type I grants, stipends will  
be included with **July 31, 2015** paychecks unless funds  
become available which may allow the stipends to be  
included in May and/or June salaries. Awards will be  
announced in the beginning of April. Unfortunately, this

Committee cannot provide applicants with individual evaluations of proposals.

Application Format and Restrictions are explained in the following paragraphs of this announcement. Further information can be obtained from the Committee Chair, David Brumble (Telephone: 412.624.6517, E-mail: brumble@pitt.edu)

## **ELIGIBILITY & APPLICATION PROCEDURE**

Please follow these directions carefully!

### **TYPE I.**

#### **THIRD TERM RESEARCH STIPENDS OF \$4,000**

To be eligible for a Type I stipend the applicant must not be employed during the Third Term in any way which makes it impossible to devote maximum time to research. Priority is given to faculty in the lower ranks and to those who have not previously received such a grant. Research projects for which funds are generally available from other sources will receive low priority.

**Application Format:** The application consists of four parts: (1) A cover sheet and current CV, including mention of all previous grants with amount and year; (2) an abstract summarizing the proposal in simple terms; (3) the proposal itself; and (4) a title sheet and self-addressed (campus) envelope. No application will be accepted unless it contains a current CV.

1. The cover sheet should be appended to a current CV and include the following information in the order listed here: (A) name of applicant, (B) faculty rank, (C) department, (D) university mailing address and extension, (E) applications pending or funding expected for the same period or the same research, (F) type of grant (I or II), and (G) title of research project. Please indicate previous funding, both internal and external.

Faculty members who have received a Dietrich School grant within the last five years should also submit a brief (one to two paragraphs) statement describing the results of the project(s) funded.

2. The abstract (100-200 words) should summarize the proposal in simple terms.

3. The proposal should be written in such a manner that members of the Committee who are not experts in your

field can understand your proposal. Technical jargon should be avoided.

Applicants are encouraged to bear in mind that the evaluators represent a wide range of disciplines in the humanities, natural sciences, and social sciences. The proposal should contain:

- (A) a statement of the problem;
- (B) the objectives and expected significance of the research;
- (C) if applicable to your field, the relationship of the research to the present state of knowledge in the field (with appropriate bibliographic references), a description of your own related previous work or, for applicants in writing or the arts, representative samples of your work; and
- (D) methods or procedure (how you expect to reach the stated objectives) and, if applicable, a description of data collection techniques and analysis.

The proposal itself should be limited to six double-spaced pages including bibliographic references. No offprints, photocopies, tapes or other examples of previous work should be enclosed. Proposals that do not follow this format will not be reviewed.

4. The title sheet and self-addressed envelope will be returned to the applicant to verify receipt of the proposal.

**Copies:** Twelve copies of the application should be sent to the Committee Chair, David Brumble, Department of English, 509A Cathedral of Learning.

### **TYPE I. RESTRICTIONS**

Faculty members who have contractual obligations, including cash advances for writing, or those engaged in traditionally compensated Third Term (summer) teaching or administrative assignments, or with any other University or sponsored research summer salary support, are not eligible for these grants. Any grants allocated by the committee to faculty subsequently found to be ineligible will be cancelled.

Grants are not given for projects known to be lucrative commercial ventures, dissertation research, or curriculum development.

### **TYPE II.**

#### **RESEARCH EXPENSE GRANTS**

Type II grants are given to cover specific research project expenses for which other sources of funding are not

available. Priority is given to faculty in the lower ranks and to new research projects; however, well-justified expenses for successful projects in the later stages of development are also considered.

**Application Format:** The application format for a Type II grant is the same as for a Type I grant, with the addition of a detailed budget.

**The Budget:** On a separate page, the project expenses should be itemized and justified in reasonable detail. Travel expenses should be explained in detail; transportation costs will be limited to coach class airfare. Applicants should submit the most recent airfare quotes from one of the University-designated travel agencies.

**Copies:** Twelve copies of the application should be sent to the Committee Chair, David Brumble, Department of English, 509A Cathedral of Learning.

## **TYPE II. RESTRICTIONS**

Type II grants are not given for:

- travel for the purpose of attending conferences or symposia
- projects known to be lucrative commercial ventures
- dissertation research
- curriculum development
- travel for purposes of research that is otherwise funded
- materials or equipment which can be borrowed or are readily available locally
- typing of manuscripts

Library materials acquired under a grant are to be deposited in the University library when they are no longer needed for the project.

The University of Pittsburgh is an affirmative action, equal opportunity institution.