

#### MINUTES

### Dietrich School of Arts and Sciences Council Meeting

March 18, 2024 11:00 am-12:00 pm CL 910 Conference Room

**Council Members present**: Dean Adam Leibovich (Chair), Associate Dean for Faculty Affairs Todd Reeser (Vice Chair); Elected Members: Robin Brooks, Russell Clark, Marta Ortega-Llebaria, Kathleen Manukyan, Brian Stewart, Liann Tsoukas, Jennifer Waldron; Student Government Board Representatives: Aleksander Bearden; Graduate Student Representative: Grace Naa Korkoi Amoah

**Council Members not present:** Elected Members: Drew Armstrong, Jon Johnson, Laura Lovett, Tymofiy Mylovanov and Andrew Zentner; Divisional Chair Representatives: Cynthia Croot, Felix Germain, Steve Meriney; Student Government Board Representative: Michelle Jaena Lerma; Graduate Student Representative: Godspower Ubit

**Dean's Office Personnel present**: Associate Dean for Undergraduate Studies and CGS Adriana Helbig, Associate Dean for Research and Faculty Recruitment Hannah Johnson, Executive Director of Administration Jessica Hatherill, Senior Director for Undergraduate Studies and CGS Derek Fischer, Director of Executive Operations Lisa Lang, and Administrative Coordinator Emma Wallace-Potts

**Dean's Office Personnel not present**: Associate Dean for Equity, Faculty Development, and

Community Engagement Natasha Tokowicz, Associate Dean for Graduate Studies Jonathan Woon

#### Minutes

Dean Leibovich welcomed the Council members and thanked them for attending.

# 1. Dean's Report (Dean Adam Leibovich)

Dean Leibovich reviewed the report, as distributed in advance of the meeting. When asked for any additions or changes, Council did not voice any suggestions and expressed unanimous approval.

# March 18, 2024 Dean's Report

- Associate Professor of Economics Stephanie Wang received an invitation for a prestigious fellowship at the Center for Advanced Study in the Behavioral Sciences (CASBS) at Stanford University during the 2024–25 academic year.
- Two Dietrich students, Betul Tuncer and James Paul were featured in an internship showcase for Journalism. In addition to taking assignments from the PMP outlets, the two pursued their own stories, several of which were picked up by PMP members.
- Lorraine Blatt, a Graduate Student Researcher with the University's Psychology Department was recently published in the American Academy of Pediatrics for her study on the impacts of structural racism.
- The University of Pittsburgh is one of ten schools who will receive \$250,000 from The Alfred P. Sloan Foundation for a two-

# Kenneth P. Dietrich School of Arts & Sciences



#### VOLUME 55, No.9, May 21, 2024

year seed grant to help make and implement plans that will help advance more diverse and equitable doctoral STEM programs.

- Anthony Grace, a distinguished professor in the Dietrich School's Department of Neuroscience and professor of psychology and psychiatry, received a \$634,831 grant as a continuation of his study, "Gating of Information Flow Within the Nucleus Accumbens" to assess adolescent stress as a risk factor for major mental disorders.
- Thanks to support from donors, students studying at Pitt were granted opportunities to pursue internships that helped them in their professional careers:
  - Ebonee Rice-Nguyen interned for the Pittsburgh Institute for Nonprofit Journalism which was made possible by a donation from Marjorie Waters and Myles Gordan, the parents of the late Alex Waters Gordon, a Pitt Alum. Through this internship Ebonee was able to assist in creating Pennsylvania's first-ever jail death database and uncover some major discrepancies in the jail/prison system.
  - Alexandra Ross, who graduated in 2023, interned with PublicSource thanks to donations. Ross now works as a news associate with CNN.
  - Class of 2023 graduates Tarna Batelman and Clio Begnal were a part of the Linguistics Internship program. Batelman pursued an internship with Wikitongues, a nonprofit company that focuses on revitalizing language. Begnal was the first graduate recipient of the

program and accepted a summer internship.

- Brittany Graham, the assistant manager of the costume shop for the Department of Theatre Arts in the Dietrich School was recently awarded at The Swedish International Film Festival for Best Costumes for their designs in the Titanic-Inspired film "Unsinkable."
- The Department of Studio Arts and the Gender, Sexuality, and Women's Studies Program in the Dietrich School of Arts and Sciences have come together for their first artist-in-residence program. The program will be open to all GSWS scholars and students majoring and minoring in Studio Arts.
- Alex-Jaden Peart, Dietrich School senior, is a recipient of a 2024-25 Lionel Pearson Fellowship. The award, which supports American- and Canadian-trained classicists, will fund a year of Peart's graduate studies at an English or Scottish university.
- Fernando Tormos-Aponte, an associate professor of Sociology in the Dietrich School had his research on the growth of science advocacy, specifically with climate change, referenced in a recent Nature article.
- Marian Kaelin, a junior in the Dietrich School of Arts and Sciences studying Urban Planning, has been recognized by Councilperson Bob Charland for her superior work interning with his office.
- Dietrich School of Arts and Sciences alumnus, Zhen Liu has received the 2024 Sloan Research Fellowship. Zhen graduated from Pitt in 2015 with his PhD and will be one of 126 researchers to receive this 2-year \$75,000 fellowship to advance research.

# Kenneth P. Dietrich School of Arts & Sciences



#### • Dietrich School faculty members Jaclyn Kurash and Andrew Lotz have been awarded the 2024 Ampco-Pittsburgh Prize for Excellence in Advising.

- Dietrich School faculty members Bridget Keown and Ben Rottman have been named winners of the 2024 Tina and David Bellet Teaching Excellence Award and will be formally recognized in April.
- Alaina Roberts, associate professor in the Dietrich School's Department of History, was awarded the Stubbendieck Great Plains Distinguished Book Prize by the Center for Great Plains Studies at the University of Nebraska-Lincoln as well as the Western History Association's John C. Ewers Award and W. Turrentine Jackson Book Prize for her book "I've Been Here All the While."
- Arthur Kosowsky, professor and chair of the Dietrich School's Department of Physics and Astronomy, has been selected as a Fulbright U.S. Scholar for 2024-2025 for Chile.
- Dr. Anthony Grace, a Distinguished Professor of Neuroscience and Professor of Psychiatry and Psychology in the Dietrich School's department of Neuroscience was just elected to the Schizophrenic International Research Society's board.
- Amy Williams, professor in the Dietrich School's Department of Music, is among four composers to receive a 2024 award from the American Academy of Arts and Letters (AAAL).
- Rachel Bezanson is an associate professor of physics and astronomy in the Kenneth P. Dietrich School of Arts and Sciences and member of the UNCOVER program. This research team, co-led by Rachel, published their findings on the smallest galaxies in

## VOLUME 55, No.9, May 21, 2024

the early universe in the journal *Nature*, as well as on NASA's website.

- Chloë Glover, a Department of Geology and Environmental Science Ph.D.
  Candidate in the Dietrich School has been awarded the U.S. Geological Survey (USGS) Mendenhall Research Post-Doctoral Fellowship.
- Fifteen University of Pittsburgh faculty members earned the 2024 Chancellor's Distinguished Awards across three categories to honor outstanding advancements toward research, teaching, or public service. Awardees from Dietrich include:
  - Research Awards (Senior Category)
    - Alexander Deiters, chemistry professor in the Kenneth P. Dietrich School of Arts and Sciences, was honored for his innovation and interdisciplinary research at the interface of chemistry and biology, which aims to discover new therapeutic approaches and improve human health.
    - Jennifer Whiting, distinguished professor of philosophy in the Dietrich School, was recognized for her depth and range of research in philosophy.
  - Chancellor's Distinguished Teaching Awards
    - Ljiljana Duraskovic, teaching professor and assistant dean of the Dietrich School, was awarded for developing a new course that examines the contemporary cultures of Eastern Europe and for her leadership as the acting



academic director of Pitt's Summer Language Institute.

- Andrew Lotz, teaching professor and academic advisor in the Dietrich School, was recognized for his role in developing the Undergraduate Teaching Assistant program in the Department of Political Science.
- Chancellor's Distinguished Public Service Awards
  - Leonora Anyango, teaching professor in the Dietrich School's Department of English, was awarded for serving on several important efforts to address social problems.

## 2. Report from Dietrich School Undergraduate Council (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)

Associate Dean Adriana Helbig presented the report and thanked everyone who assisted with the Reserve Officer Training Corps (ROTC) proposal. She provided an overview of military science courses offered through the ROTC program at Pitt in preparation for a discussion about the development of potential minor for ROTC students. Students have a choice of locations for ROTC training and CMU offers degree in Military Strategy and International Relations which has made recruitment difficult at Pitt.

A proposal to increase credits from 4 to 16 for two minors (Aerospace Studies – Air Force ROTC and Military Science - Army ROTC) will be reviewed by CGS council

## VOLUME 55, No.9, May 21, 2024

on March 27<sup>th</sup>. Associate Dean Helbig explained that the Army requires a 3-credit history course and the Air Force has agreed to match that so the minor will actually be 19 credits, not 16.

Council was asked to vote on the committee report allowing an increase to 16 credits for the ROTC minor; unanimously approved.

3. Report on the College of General Studies (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)

No report was presented. The next meeting is scheduled for March 27, 2024.

4. Report from Dietrich School Graduate Council (Dean Adam Leibovich on behalf of Associate Dean Jonathan Woon)

# March 4, 2024 Meeting

### **Associate Dean's Updates**

Associate Dean Woon informed Graduate Council about the launch of GAINS (Graduate AI Innovation and Networking Series), described topics addressed at the Spring Graduate Studies Meeting (including student involvement in discussions about professionalization, presentation by new embedded clinician, and a guest presentation from the Swanson School on holistic admissions). He noted that ABRCMS (Annual Biomedical Research Conference for Minoritized Scientists) will be in Pittsburgh next year, that Pitt intends to have a major presence, and asked how



Graduate Studies can support other departmental or interdepartmental recruitment efforts. He reminded members about upcoming deadlines for the Three Minute Thesis (3MT) and the Dietrich School Award for Excellence in Doctoral Mentoring.

# **Assistant Dean's Updates**

Assistant Dean Capo emphasized the usefulness of the holistic admissions rubric shared by Swanson as a model for other programs and described new developments in the Hot Metal Bridge post-bac program.

### **Discussion of Academic Integrity**

Revisions to the student conduct responsibilities proposed by the joint subcommittee addressing artificial intelligence and gender inclusive language were discussed. Members proposed striking the phrase "by the instructor" from bullet point 8 to unambiguously include graduate milestones (comprehensive exams, prospectus defenses, etc) submitted for evaluation outside of classroom settings. *Graduate Council voted to approve the revised student conduct provisions conditional on a change that includes graduate milestones.* 

# Discussion of History and Philosophy of Science TA/TF Review

Subcommittee discussed the revised report based on additional evaluation materials they received, noting that feedback was generally constructive and making additional recommendations to improve consistency. Graduate Council voted to approve the revised report and send to the department.

## Discussion of Anthropology TA/TF Review

Subcommittee noted that training generally works well, and that the department has worked in recent years to give greater structure to the training program, including support for advanced students preparing for the academic job market (such as having "off-boarding" workshops led by junior faculty). Also notable is an "admirable ethos of collaboration and a well-developed culture of peer-to-peer mentorship among graduate students." Council discussed recommendations for strengthening and formalizing structures around TA/TF responsibilities and to harness spirit of collaboration to engage in conversations that strengthen ongoing engagement with pedagogical issues. Graduate Council voted to approve the report and send to the department.

Council unanimously approved the report.

#### 5. Update on Academic Integrity (AI) Policy (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)

Associate Dean Helbig announced that the AI policy is being updated to include phrases such as "technology including Artificial Intelligence" and more gender neutral language throughout.



University of Pittsburgh.

#### VOLUME 55, No.9, May 21, 2024

There is a possibility that the policies will be ready in time for the April Council meeting.

# 6. Update on Co-Teaching (Dean Adam Leibovich)

Dean Leibovich updated the group on the school's continuing efforts related to coteaching policies. Associate Dean Hannah Johnson is chairing an *ad hoc* working group to develop a proposal based partially on best practices from peer institutions. The group has not met but may have an update for the April Council meeting.

As part of this discussion, Dean Leibovich asked Associate Dean Johnson for an update on the  $DI^2$  initiative. Associate Dean Johnson stated that the current plan is to have proposals accepted in the fall term. She also noted that the co-teaching initiative would be tied to this funding.

# 7. Listening Tour Updates (Dean Adam Leibovich)

Thirty departments, GSWS, Urban Studies and Film and Media Studies all completed listening tours with the Dean's senior leadership team finishing in late January. Two town hall sessions have been scheduled for programs and centers (March 27 and April 10).

Themes from the departmental tours included staffing, space and money. These will be discussed in more detail at the spring Board of Visitors meeting on April 12<sup>th</sup>.

### 8. Review of DEI/Tenure Documents (Associate Dean for Faculty Affairs Todd Reeser)

The document under review at today's meeting is the DEIA guidelines developed by the subcommittee, along with revisions to the DSAS tenure criteria. After describing the process that the subcommittee was going through, Associate Dean Reeser addressed several questions from the group including expectations from the Provost's Office. He stated that the Provost isn't requiring DEIA/CE as part of the promotion and tenure process but that guidelines are being developed at the school-level to encourage acknowledgement of this work as well as offering external letter writers the possibility to comment on this work in their letters for tenure cases.

A discussion followed about definitions of diversity and the differences between "community-engaged scholarship" and "community-engaged work." Dean Leibovich clarified by stating that "scholarship" is working in the community and more focused on research while "work" might include something like providing lectures in the community and less research-focused. Associate Dean Reeser added teaching to the definition of "work" as well.

There will be no vote on this document at today's meeting as feedback is still being gathered. The subcommittee will be meeting again in April to continue its work, including proposed guidelines for consideration of faculty community engagement in tenure cases. The hope is





that the two guideline documents and revised tenure criteria will be completed for a fall 2024 Council vote, with implementation in place for the 2025-2026 promotion and tenure season.

#### 9. Other Business

Dean Leibovich asked the committee for additional business to discuss. None was provided and the meeting was adjourned.



#### MINUTES

## Dietrich School Planning and Budgeting Committee

#### Tuesday, March 19, 2024 3:15 pm-4:15 pm CL 910 Cathedral of Learning

**Committee members present**: Dean Adam Leibovich (Chair); Elected members: Paula Kane; Graduate Student Reps: Neel Patel, Edison Hauptman, Christina Vega-Alemany; Staff Representative: Meg Caruso

**Committee members not present**: Elected members: Andrew Zentner, Lara Putnam, John Stoner, Valerie Oke, Jennifer Keating; Appointed members: Russell Clark, Cynthia Croot, Laura Lovett; Staff Representatives: Kristin Hopkins, Dylan Nicholas Knapp-Scott

**Dean's Office Personnel present**: Associate Dean for Faculty Affairs Todd Reeser, Associate Dean for Research and Faculty Recruitment Hannah Johnson, Director of Executive Operations Lisa Lang, Sr. Executive Director of Development Tom Golightly, Executive Director for Physical and Financial Resources Patrick Cunningham, Sr. Director for Budget and Finance Mathew Romick, Director of Communications and Undergraduate Recruitment Carol Mullen, Executive Director for Administration Jessica Hatherill, Sr. Director for Undergraduate Studies and CGS Derek Fischer

**Dean's Office Personnel not present**: Associate Dean for Equity, Faculty Development and Community Engagement Natasha Tokowicz, Associate Dean for Graduate Studies Jonathan Woon, Associate Dean for Undergraduate Studies and CGS Adriana Helbig, Administrative Coordinator Emma Wallace-Potts

#### Minutes

Dean Leibovich welcomed the committee members and informed the committee that today's meeting would focus on resource planning and the annual RCRP submission. He stated that all Responsibility Centers submit this report annually to request additional funds for specific purposes.

Patrick Cunningham reviewed slides that will be provided during the annual RCRP presentation to the Provost and CFO on April 9, 2024. He asked the committee for feedback prior to the submission date.

The graduate students inquired about what parts of this discussion could be communicated back to the GSO. Dean Leibovich stated that they could discuss the presentation but not provide actual numbers.

Dean Leibovich discussed the content of several slides related to school demographics, key performance indicators and challenges such as aging infrastructure and lack of space followed by a review of the FY23 ReSTART Outcomes and FY24 ReSTART Outlook. The Dean also provided a summary of the school's five capital asks.

Dean Leibovich reminded the group about confidentiality and provided them with the date and time for the next meeting. With no further questions or discussion, the meeting was adjourned.



#### MINUTES

### Dietrich School Planning and Budgeting Committee

Tuesday, March 28, 2024 1:30 pm -2:30 pm CL 910 Cathedral of Learning

**Committee members present**: Elected T/TS Faculty Members: Lara Putnam and Paula Kane; Elected AS Faculty Members: John Stoner, Valerie Oke, and Jennifer Keating; Dietrich School Staff Representatives: Kristin Hopkins and Dylan Knapp-Scott; Appointed Faculty Members: Russell Clark

**Committee members not present**: Elected T/TS Faculty Members: Andrew Zentner; Dietrich School GSO Representatives: Neel Patel, Edison Hauptman, and Christina Vega-Alemany; Dietrich School Staff Representatives: Meg Caruso; Appointed Faculty Members: Cynthia Croot and Laura Lovett

Dean's Office Personnel present: Associate Dean of Graduate Studies Jon Woon, Associate Dean, Research and Faculty Recruitment Hannah Johnson, Associate Dean of Faculty Affairs Todd Reeser, Associate Dean of Equity, Faculty Development, and Community Engagement Natasha Tokowicz. Executive Director for Administration Jessica Hatherill, Senior Director of Undergraduate Studies and CGS Derek Fischer, Executive Director of Financial/Physical Resources Pat Cunningham, Senior Executive Director of Development Thomas Golightly, Director of Communications and Undergraduate Recruitment Carol Mullen, Senior Director for Budget and Finance Mathew Romick, Director of **Executive Operations Lisa Lang** 

**Dean's Office Personnel not present**: Associate Dean for Undergraduate Studies and CGS Adriana Helbig and Administrative Coordinator Emma Wallace-Potts

#### Minutes

Dean Leibovich welcomed the committee members, explaining that this would be the last inperson meeting for the term. A final version of the strategic plan will be distributed via email in late May for committee review and approval.

The Provost's Office provided data on April 11, 2024 that will be distributed to the committee in the next few days. This data will be included in the final version of the plan.

Dean Leibovich reviewed the plan and asked for feedback from committee members. Some suggestions were made regarding format and content which will be taken into consideration for the final version.

With no further business the meeting was concluded at 2 pm.





#### MINUTES

Dietrich School of Arts and Sciences Council Meeting

> April 11, 2024 2:30 pm-3:30 pm CL 910 Conference Room

**Council Members present**: Dean Adam Leibovich (Chair), Associate Dean for Faculty Affairs Todd Reeser; Elected Members: Drew Armstrong, Jon Johnson, Kathleen Manukyan, Marta Ortega-Llebaria, Brian Stewart, and Liann Tsoukas; Divisional Chair Representatives: Steve Meriney; Graduate Student Representative: Grace Naa Korkoi Amoah; Student Government Board Representative: Aleksander Bearden and Michelle Jaena Lerma

**Council Members not present:** Elected Members: Robin Brooks, Russell Clark, Laura Lovett, Tymofiy Mylovanov, Jennifer Waldron; Divisional Chair Representatives: Cynthia Croot and Felix Germain; Graduate Student Representative: Godspower Ubit

**Dean's Office Personnel present**: Associate Dean for Graduate Studies Jonathan Woon, Associate Dean for Undergraduate Studies and CGS Adriana Helbig, Associate Dean for Research and Faculty Recruitment Hannah Johnson, Associate Dean for Equity, Faculty Development, and Community Engagement Natasha Tokowicz, Executive Director of Administration Jessica Hatherill, Director of Executive Operations Lisa Lang, Senior Director for Undergraduate Studies and the College of General Studies Derek Fischer

#### Dean's Office Personnel not present: N/A

Minutes

Dean Leibovich welcomed the Council members and thanked them for attending.

1. Dean's Report (Dean Adam Leibovich)

Dean Leibovich reviewed the Dean's Report distributed before the meeting. He asked for any additional feedback from Council members. No additions or changes were made.

2. Report from Dietrich School Graduate Council (Associate Dean for Graduate Studies Jonathan Woon)

#### Attachment:

• April 2024 DS Graduate Council Report

Associate Dean Jonathan Woon presented the report. Council voted to accept the report unanimously (14) without any additions or changes. To answer a brief clarifying question, Council established that this report would go to the provostlevel once ratified. Council will receive reports on Neuroscience and French & Italian Studies later.

3. Arabic Major and Minor Proposals (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)

#### Attachments:

- Arabic Major
- Arabic Major Proposal
- Arabic Power Point major discussion UGC
- Arabic Minor
- Arabic Minor Proposal
- Bamyeh
- Halle
- Koverola
- Lotz
- Wells

Associate Dean Adriana Helbig presented the report, which has been several years in the making. Letters of support for an Arabic major and minor date back to 2017 and prior. These programs align



with Islamic topics and issues, which will be brought to the foreground for undergraduate students. Arabic students who currently take related courses as part of a 33-credit certificate might find that their certification does not reign in job markets. With this, there is room for the program to grow. Enrollment is high and draws in students from Arabic countries. These proposals would instate a 47-credit major and a 24-credit minor, which will be grandfathered in, with the current sunsetting of the Arabic certificate program.

Associate Dean Helbig highlighted letters of support, such as those from Africana Studies. There will be no immediate economic impacts from the inception of the Arabic major and minor. Currently, Arabic speakers tend to take upper-level courses in effort to specialize in dialects. Courses serve about 8-9 students each, with room for up to 15 students. With no questions or additions, Council unanimously approved the report.

4. Report from Dietrich School Undergraduate Council (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)

#### Attachment:

• 2024-04-11 DS Undergraduate Council Report for DS Council

Associate Dean Adriana Helbig presented the report. Undergraduate Council passed 3 General Education courses to meet a cross-cultural requirement, touched on Academic Integrity policy revision, and highlighted the created of an Arabic BA and minor.

Council asked what existing assets can Arabic programs draw from? Associate Dean Helbig cited that the increasingly active Islamic Studies program may meshed with Jewish Studies to create further curriculum. USES programming would complement and support the growth of Arabic studies. Activity would create a centralized mechanism for global forum. With no further questions or additions, Council unanimously (11) approved the report.

 Report on the College of General Studies (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)

#### Attachment:

• 2024-4-11 College of General Studies Council Report for DS Council

Associate Dean Adriana Helbig presented the report, which seeks to create a minor in Military Science and Aerospace Studies (for ROTC students only). The Army and Airforce focus their programs and presence at Pitt, while the Navy goes through CMU. Offering these minors will make Pitt more competitive with Penn State's program offerings and acknowledge existing student work in these areas.

The idea is to formalize two 16-credit minors as to accept more military credits to align with Undergraduate and CGS schools. The Army will mandate military history courses as a requirement for ROTC students. The Airforce asked Aerospace Studies to align with history-based foundations, as well. No vote will take place at this time, and the proposal will move forward.

Council proposed having little familiarity with the innerworkings of ROTC and not hearing these programs mentioned in meetings until only recently. Associate Dean Helbig recognized that little attention is drawn to ROTC due to how it is housed within CGS. During the Vietnam era, college campuses did not demonstrate interest in military presence. ROTC technically has the same rights as departments but is not incorporated into meetings. Raising credits to 3-credits per course to align a 16-credit major to match with the Navy very clearly applies to ROTC students only and will not be open to or required of all undergraduate students. This segues into allowing students, who

# Kenneth P. Dietrich School of Arts & Sciences



#### VOLUME 55, No.9, May 21, 2024

might be considering other schools, to explore Pitt's programs as an option. The University loses out if students can feasibly receive scholarships to another school's programs if we lack these options.

Council sought clarification on the overlap policy of language related to CGS versus DSAS and asked whether "outside of CGS" and "outside of the school" mean the same thing. Associate Dean Helbig offered that the overlap policy and subsequent clarity of language changed. CGS and DSAS are two different independent academic institutions that are administratively joined.

6. DEIA/CE Subcommittee Update (Associate Dean for Faculty Affairs Todd Reeser)

#### Attachment:

• DEIA and CE Tenure Revisions to DSAS Council

Associate Dean Todd Reeser presented the DEIA and Tenure Subcommittee's draft of revisions. Highlights include revision to the written and oral discourse of tenure criteria. There is an important note that CE and DEIA are encouraged, not required, of faculty and will remain optional. Two documents of guidelines will serve to both mentor associate professors to add CE and DEIA elements toward their teaching and assist department chairs during dossier creation and tenure evaluation processes. The Dietrich School already offers a document to evaluate teaching on our website. Negotiated language like "efforts and outcomes" aim to recognize impact, whereas outcomes and efforts may not always have demonstrable impact. There will be an internal template option for chairs to send out to external letter writers in our handbook for promotion cases.

The subcommittee will hope to hold a formal vote on this early in the Fall 2024 term, with changes taking effect in the next cycle (2024-2025). Dean Adam Leibovich will share these materials with department chairs for additional feedback in the meantime, as we are currently too late in the election cycle to proceed with a sooner vote. Associate Dean Reeser with work with CE and collaborate with Associate Dean Natasha Tokowicz to lead a workshop with department chairs to think about how to evaluate the impact of CE and DEIA in their own unit. Additionally, Associate Dean Reeser will share these updates with Lina Dostilio and John Wallace.

7. Other Business

Council adjourned with no further business.