

**Dietrich School of Arts and Sciences  
Council Meeting Agenda**

**December 5, 2024  
3:00 pm-4:00 pm  
910 CL Conference Room**

**Council Members present:** Dean Adam Leibovich (Chair); Elected Members: Brian Stewart, Caro Pirri, Drew Armstrong, Jennifer Waldron, Jon Johnson, Liann Tsoukas, and Satish Iyengar; Divisional Chair Representatives: Yu Cheng, Adam Shear, and Margaret Judd

**Council Members not present:** Associate Dean for Graduate Studies Jonathan Woon (Vice Chair); Elected Members: Robin Brooks, Chiara Montera, José Cheibub, Laura Lovett, and Russell Clark; Dietrich School GSO Representatives: Claire McLean and Laura Beghini Chelidonopoulos; Dietrich School SGB Representatives: Mercy Akanmu and Sophia Chebli

**Dean's Office Personnel present:** Associate Dean for Faculty Affairs Todd Reeser, Associate Dean for Equity, Faculty Development, and Community Engagement Natasha Tokowicz, Associate Dean for Undergraduate Studies and CGS Adriana Helbig, Executive Director of Administration Jessica Hatherill, Director of Executive Operations Maryellen Gannon, Administrative Coordinator Emma Wallace-Potts

**Dean's Office Personnel not present:** Associate Dean for Research and Faculty Recruitment Hannah Johnson, Senior Director

for Undergraduate Studies and the College of General Studies Derek Fischer

Dean Leibovich welcomed the Council members and thanked them for attending. He briefly highlighted the increased frequency of upcoming spring term meeting dates due to needing additional time to cover bylaws.

**1. Dean's Report (Dean Adam Leibovich)**

Dean Leibovich reviewed the Dean's Report distributed before the meeting. He asked for any additional feedback from Council members. No additions or changes were made.

December 2024  
Dean's Report

- Kirk Erickson and Ming-Te Wang – Department of Psychology – named to this year's Highly Cited Researchers list, an annual compilation of researchers whose work has made a significant impact across a broad range of disciplines
- Adriana Helbig – Department of Music and Associate Dean for Undergraduate Studies and College of General Studies – won the Alan Merriam Prize from the Society for Ethnomusicology for her book "ReSounding Poverty: Romani Music and Development Aid" (Oxford University Press, 2023)

**2. Report from Dietrich School Undergraduate Council (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)**

Associate Dean Adriana Helbig presented the report. The report was moved, seconded, and approved by Council.

Dietrich School Undergraduate Council Report to Dietrich School Council

November 13, 2024 - DSAS Undergraduate Council Meeting

New business:

1. Courses to Meet General Education Requirements:
  - a. ARTSC 0080 - First Year Global Experiences proposed to meet the Geographic Region general education requirement.
  - b. Motion to approve as a Geographic Region gen. ed. was made, seconded, and approved.
  - c. ARTSC 0080 approved to meet the Geographic Region general education requirement
2. Undergraduate Council reviewed and discussed the nominees for the 2025 Ampco Pittsburgh Prize for Excellence in Advising.
  - a. Council members ranked their selections b. Based on the rankings, the recipients of the 2025 Ampco-Pittsburgh Prize for Excellence in Advising are:
    - i. Ellen Kelsey, Teaching Associate Professor and Undergraduate Advisor, Department of Biological Sciences
    - ii. Angela Petsis, Academic Advisor, Academic Advising Center

3. Associate Dean Helbig reminded the council that the Cross-Cultural Awareness General Education Requirement faculty discussions will take place on 11/18/24 and 11/19/24 at noon via Zoom. She asked the Council members to encourage faculty to attend.

**3. Report on the College of General Studies (Associate Dean for Undergraduate Studies and CGS Adriana Helbig)**

Associate Dean Adriana Helbig presented the report. This report did not require a vote.

College of General Studies Council Report to Dietrich School Council

November 13, 2024 - College of General Studies Council Meeting

New business:

1. MPCOMM/English/Communications Discussion –
  - a. Associate Dean Helbig informed Council that draft proposals from the Department of English and Department of Communication have been shared with her to potentially establish online versions of existing DSAS majors targeted toward CGS students that would replace the existing MPCOMM major within CGS
    - i. English has a draft proposal to offer a parallel version of their 33- credit undergraduate major in

- Public and Professional Writing
    - ii. Communication has a draft proposal to establish a plan of study in their department to be offered through CGS called Strategic Communication for Media Professionals
  - b. Boryana Dobрева gave a presentation on the history of the MPCOMM major
  - c. Andrew Lotz presented some background information regarding the draft proposals from English and Communication
  - d. After discussion, Council decided it would be beneficial to invite the chairs of each department to the next meeting to discuss their drafts and answer questions
2. Program Proposals:
- a. Dental Hygiene BS (modification)- The College of General Studies Council reviewed the proposal to revise and modify the existing Dental Hygiene tracks within the Baccalaureate Degree Completion Program
  - b. The proposed revisions aim to leverage current strengths of the program to prepare dental hygienists to meet the rapidly changing oral health care environment and to meet the evolving needs of the professional field
  - c. The revisions seek to:
    - i. Strengthen the existing tracks of Health Education and Health Management

- through modernizing the curriculum of the online courses included in the tracks
- ii. To replace the third Research Track with two new tracks that prepare dental hygienists for successful careers in Community Leadership and Interprofessional Health Informatics
- d. A motion to approve the proposed revisions was made, seconded, and passed.

Other Business:

- 3. CGS Student Government- Emily O’Neil and Alyson Riggle presented an overview of the various events that CGS Student Government has held and are planning this year.
- 4. Mapping General Education Requirements- Adriana requested volunteers to map the general education requirements that are available online. Wes Hiers and Frayda Cohen volunteered.
- 4. Report from Dietrich School Graduate Council (Associate Dean for Graduate Studies Jonathan Woon)**

No report was presented this month as Graduate Council did not meet.

- 5. Dietrich School Bylaws (Dean Adam Leibovich and Associate Dean Todd Reeser)**

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- a. Review by the Dean of Departmental Recommendation for Appointment or Promotion to Tenured Rank

Dean Leibovich reviewed the proposed revisions to the portion of the bylaws titled “Review by the Dean of Departmental Recommendation for Appointment or Promotion to Tenured Rank.” Associate Dean Reeser provided additional information. Following the discussion, Council moved, seconded, and approved the change in title of this bylaw from “Review by the Dean of Departmental Recommendation for Appointment or Promotion to Tenured Rank” to “Review by the Dean of Departmental Recommendation for Appointment or Promotion to Associate Professor.”

Following additional discussion, the proposed changes to this bylaw under the amended name were moved, seconded, and approved by Council. The revised text approved by Council will be put forth for vote by the full faculty in the spring.

- b. Review by the Dean of Departmental Recommendations for Promotion to Professor

Associate Dean Reeser presented the proposed revisions to the portion of the bylaws titled “Review by the Dean of Departmental Recommendations for Promotion to Professor.” Following the discussion, the proposed changes to this bylaw were moved, seconded, and approved by Council. The revised text approved by Council will be put forth for vote by the full

faculty in the spring.

- c. Statement on Departmental/Unit Governance

Dean Leibovich reviewed the proposed revisions to the portion of the bylaws titled “Statement on Departmental Governance,” including changing the title to “Statement on Unit Governance.” Associate Dean Reeser and Executive Director for Administration Hatherill provided additional information. Following the discussion, the proposed changes to this bylaw were moved, seconded, and approved by Council. The revised text approved by Council will be put forth for vote by the full faculty in the spring.

## 6. Other Business

Council adjourned with no further business.